

October 13, 2021

Call for Applications – Volunteer TPC Chair, Leadership Council

Technology Professionals Canada (TPC) is the national voice of technology professional organizations. The TPC Leadership Council is looking to appoint a new volunteer chair to facilitate the Leadership Council meetings and is calling for applications. The TPC Chair Replacement Working Group (Working Group) will review all valid applications that are delivered by the **deadline of November 30, 2021**, no later than 4:00 pm Pacific/7:00 pm Eastern time.

Criteria for consideration

In addition to the competencies listed below, the Working Group will consider the following selection principles:

1. The applicant must be a current member of a TPC association or regulatory body;
2. the applicant's previous experience as a chair or in another position on a board or committee with a similar role;
3. the applicant's understanding of the mandate of TPC;
4. the applicant's knowledge of the professions regulated by the organizations that are members of TPC;
5. the applicant's professional practice or background, as applicable; and
6. any real or perceived conflicts of interest the applicant may have in relation to the chair position.

How to apply

Nominees should send an email with the subject line "Application for TPC Chair" to admin@technologyprofessionals.ca **before 4:00 pm Pacific/7:00 pm Eastern time on November 30, 2021**, with a CV/resume and cover letter attached.

In the cover letter please indicate that you are applying for the position of TPC Chair and address each of the following elements of your suitability to the position (point form welcome):

1. Your integrity and ability to:
 - a. perform and uphold the duties and functions of a committee chair with objectivity and honesty, and
 - b. act ethically without seeking improper personal or corporate gain that would not normally be accepted as compensation by the nominee as a professional;
2. Previous experience as a chair or on a board or committee with a similar role;
3. Understanding of the mandate of TPC;
4. Knowledge of the professions regulated by the members of TPC;
5. Relevant information about your professional practice or professional background; and

6. Description, in 1000 words or less, of what you feel are your five greatest strengths among the identified criteria and competencies for the role, based on examples and/or scenarios where you have demonstrated those competencies (see below)
7. Any real or perceived conflicts of interest that you may have in relation to the chair position.

We thank everyone for your submissions and your willingness to volunteer to serve. If there are any **questions**, please direct inquiries to the Working Group by email at admin@technologyprofessionals.ca.

Chair Criteria and Competencies

Skills, knowledge, and values expected:

Confidentiality: understand the need for and obligations of confidentiality and safeguarding the privacy of all parties.

Accountability, honesty, integrity: act with integrity and speak the truth, take full responsibility for decisions, and follow through on commitments.

Consensus building: engage in an effort of good faith to meet the interests of all members of the group. Allow the Leadership Council to reach an overwhelming agreement among the group and maximize any potential gains to all.

Cultural Safety and Humility: understand and share Technology Professionals Canada commitment to supporting reconciliation with Indigenous peoples.

Facilitation: assisting the group to work together, to assist members in recognizing their common goals and how to achieve them during discussions.

Diplomacy: can explain a perspective, engage in respectful, productive, and sometimes courageous or difficult, discussions with the committee, staff, and stakeholders, and reinforce a culture of trust.

Inclusion and equity: contribute to an environment and culture welcoming of diverse perspectives and new ideas.

Technical terminology: understand or be willing to learn common terminology, acronyms and phrases used in the practice of professions regulated by the member Provincial Organizations.

Analysis and judgment: review voluminous material under deadline, assess implications, identify patterns, make connections, and narrow issues to make good decisions.

Risk assessment: understand and assess the risk that a decision might have on the profession, public interest and make decisions proportional to the risk of harm to the public.

Systems thinking: be aware of the complex system in which Provincial Member Organizations work.

Technological competence: be able to work electronically to uphold security, privacy, and efficiency of TPC's work, and have effective conference call etiquette.

Objectivity: be able to self-reflect and make decisions based on evidence and good information, to best fulfil the public mandate.

Respect: be able to work with others effectively, and appreciate different perspectives and opinions, while fostering and promoting, not impeding or stifling, robust dialogue.

Self-awareness: have a clear understanding of personal strengths, areas of development and biases, remaining open to reflection, feedback, continuous growth and improvement, potential conflicts, and the consequences of bias.